



## HEALTH AND SAFETY POLICY

Jiskoot Ltd. is committed to protecting the health and safety of our employees and others who may be affected by our activities, by the implementation of an effective Occupational Health and Safety (OHS) Management System in compliance with OHSAS 18001:1999. This will ensure compliance with applicable health, safety and environmental legislation and embodies principles of continuous improvement in Occupational Health and Safety awareness and performance.

In accordance with Section 2 of the Health and Safety at Work Act 1974,

Jiskoot aims, in so far as is reasonably practicable, to:

- Provide and maintain plant and systems of work that are safe and minimise risks to health.
- Make appropriate arrangements for the safe use, handling, storage and transport of equipment, materials and substances, where such activities are carried out by our staff.
- Provide staff, visitors and any contractors working for, or on our behalf, with appropriate information, instruction, safety training, supervision and PPE.
- Maintain any place of work under our direct control in a condition that is safe, with suitable arrangements for welfare, minimal risks to health and provides clear access to enable safe working and evacuation.

## ENVIRONMENTAL POLICY

Jiskoot recognises our duty to care for the environment. We will seek continual improvement in our environmental performance by:

- Complying with relevant legislation and regulations.
- Reducing the environmental effect of our activities to a practicable minimum by the prevention of pollution, reduction of waste and the efficient use of resources.
- Promoting the efficient use of energy.
- Developing a sense of environmental responsibility among staff and suppliers.

## ORGANISATION AND RESPONSIBILITIES

The Managing Director has overall responsibility for implementing this policy and has appointed the Director of Customer Services to lead the health, safety and environmental functions.

The Business Process (Quality) Manager is responsible for the effective implementation of the OHS Management System.

All managers and supervisors are responsible for:

- Ensuring adherence to all applicable Health and Safety Legislation and that appropriate actions are taken to ensure a safe working environment for their staff.
- Involving the participation of all employees in the achievement of Health and Safety Objectives.
- Ensuring that all activities are carried out in accordance with the requirements of the Health and Safety System.

All employees are responsible for ensuring that they work within the requirements of the Company's OHS Management System to ensure the prevention of harm to themselves and others, and to be vigilant in respect of the activities being undertaken by others.

## ARRANGEMENTS

To meet this policy, Jiskoot has established rules and procedures which are detailed in the Occupational Health and Safety Manual.

  
Mark A. Jiskoot  
MANAGING DIRECTOR

17/08/06  
Date Issued